



CMI

Data Governance Committee

Accredited by the Western Association of Schools and Colleges

P.O. Box 1258
Uluga Campus
Majuro, Marshall Islands, MH 96960

Tel: (692) 625-3394/3291/4931
Fax: (692) 625-7203

Minutes

Data Governance Committee

June 11, 2021

11:00am, BOR Mini Conference

Members Present:

- | | |
|--------------------|---|
| 1. Cheryl Vila | Chair/Director of Institutional Research |
| 2. John Villafania | Web & Database Administrator |
| 3. Lucinda Peter | Administrative Assistant, representative of WAVES |
| 4. Hatty Kabua | Grants Coordinator |
| 5. Sali Andrike | Director of Financial Aid |

Members not present:

- | | |
|------------------|---------------------------------------|
| 1. Jomi Capelle | Director of Admissions and Records |
| 2. Angelina Laaw | Assistant Director of Human Resources |

Agenda:

- Review and Approval Minutes
- Feedback from IEC
- Data Definitions for Adult Education
- Data Definitions for Course & Section
- Data Summit II Feedback

Minutes:

1. Meeting called to order at 11:17am
2. Review and Approval Minutes
 - March 05, 2021
 - No comments
 - Motion to approve by Sali Andrike, second by John Villafania. Motion passed.
 - May 07, 2021
 - No comments
 - Motion to approve by Cheryl Vila, second by Hatty Kabua. Motion passed.
3. Feedback from IEC
 - IEC approved the Assessment
 - Student classification for ABE and Career & Technical. These are specific program offered in CMI but since the programs are not degree granting we cannot classify the participants as CMI student because we are not awarding



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them with a CMI Degree but a diploma. The noun before the word student describes the awards/degrees that is awarded to the students although they are all called CMI going students or CMI program clients everybody should not be called a CMI students.

4. Data Definitions for Adult Education

- Need to update
 - Staff
 - Address
 - Sex
- To keep
 - Telephone number
 - Email
 - Credits earned
 - Diploma or Credit Award Date
 - Academic Award
 - Professional/Technical
 - CIP code
 - Disability Indicator
 - Instructional Activity Hours Completed
- To remove
 - Military Branch
 - Military Active Student Indicator
 - Military Veteran Student Indicator
 - Academic Award Level
 - Idea
 - Dislocated worker status
 - Public Assistance Status
- Approve the 4 sub-groups in ABE
 - Motion to approve by Cheryl Vila, second by John Villafania. Motion passed.



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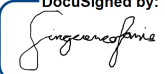
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5. Data Definition for Course & Section
 - To table this part and wait for Jomi Capelle and John Villafania.

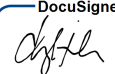
6. Data Summit Feedback
 - Mostly positive feedback
 - There will be another Data summit on October

7. Adjournment
 - Data Governance committee meeting was adjourned at 12:09pm.

Submitted by:

DocuSigned by:

10/10/2021
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Lanie Unlayao
Member

Concurred by:

DocuSigned by:

10/10/2021
07B8D0C0F0D94A9...
Cheryl Vila
Chairperson, Data Governance Committee

Approval Date:

July 09, 2021