<div align="center">
Minutes
Data Governance Committee
September 18, 2020
11:00 am, BOR mini conference
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Members Present:
Cheryl Vila   John Villafania
Sali Andrike   Hatty Kabua   Lucinda Peter

Agenda:
- Review of August 28, 2020 minutes
- Data dictionary submitted to IEC
- Domains and Entities
- Review of Data definitions

1. Meeting called to order at 11:10 a.m.

2. Review of August 28, 2020 minutes
   - Indicate Motion Passed
   - Motion to approve by Sali Andrike, second by Cheryl Vila. Motion Passed.

3. Data Dictionary submitted to and approved by IEC
   - Comment from Dean Va, share it to Faculty for information only.
     - Members of the committee agreed to do so.
   - Once EC approved the Data Dictionary, it will go back to the entities to start working on their forms and records.

4. Domains and Entities
   - There is Learning Resource under PS Entity but there's Learning Resources in the Domain as well.
   - We will use the following columns: Domain, Entity, Category, Element Name, Definition, Option Set and Use/Case/Connection

5. Review Data Definitions
   - PS Institution – updated the address according to RMI setting
   - PS Parent Guardian
     - Highlighted in yellow is not sure
     - Highlighted in orange will adapt the agreed address in other domains
     Review of the definitions:
     - Other First Name, Last Name, Middle Name, Name Type – Keep
     - Other Name, Previous – Remove
     - Parent Personal Verification – we are collecting guardian information but it is not verified – Remove

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- Latitude – Remove
- Longitude – Remove
- Parent Guardian - Person Identifier and Person ID System – Remove

Motion to accept by Hatty Kabua, second by Lucinda Peter. Motion Passed.

- o PS Student
  - Highlighted in yellow is not sure

  Review of the definitions:
  - Other First Name, Last Name, Middle Name, Name Type – Keep
  - Other Name, Previous – Remove
  - Student Identification System – add RMI SSN, US SSN, US Pseudo
  - Personal Information Verification – Add RMI SS and remove the others
  - Address – to adapt the agreed address in other domains
  - Latitude – Remove
  - Longitude – Remove
  - Race is Hispanic or not
  - Ethnicity is American, Asian, Native etc.
  - Visa type – Have to change the code in the option set

  Jomi is needed for this part so we'll go back to this later.

6. Announcement
   - o Data Summit tentative date is 1st or 2nd Friday of October

7. Meeting is adjourned at 12:08 p.m.

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