



College of the Marshall Islands

P.O. Box 1258
Majuro
Marshall Islands, MH 96960

Tel: (692) 625-3394/3291/3236
Fax: (692) 625-7203
E-mail: cmicao@ntamar.net

EXECUTIVE COUNCIL

To: Executive Council Members:

Dr. Wayne Schmidt, President
Troy McGrath, Dean of Academic Affairs
Richard Bruce, Dean of Student Services
Diane Myazoe, Dean of CRE
Aluka Rakin, Staff Senate President
Christopher Spellman, Faculty Senate President
Raffy Nayon, Comptroller
Ira Hecht, Director of Research and Planning
Jane Taafaki Sam, Personnel Director
Robert Prescott, IT Director
Don Hess, Standing Committee Chairperson
David deBrum, Standing Committee Chairperson
Barry Rilang, SBA President

From:

Francis Carlos Domnick, CAO

Date:

29 September 2004

Re:

Minutes of 09/29/04 EC Meeting

The Executive Council of the College of the Marshall Islands convened at exactly 3:05pm on 29 September 2004, at the President's Office.

EC Members Present: President Schmidt, Carlos Domnick, Raffy Nayon, Jane Sam, Richard Bruce, Aluka Rakin, Chris Spellman, Don Hess, David DeBrum, Robert Prescott, and Barry Rilang.

Absent: Diane Myazoe, Dr. Troy McGrath, and Ira Hecht

The meeting commenced with a moment of silent reflection and prayer.

On the minutes, Jane questioned (paragraph 2 under heading #4 "Others" of the Old Business) whether the latest installment money we received from the Ministry of Finance (MoF) relieves MoF or RMI Government of its obligations to CMI. Raffy answered claiming that the total of Capital Improvement Project Fund is \$140,000 and \$64,000 will be used to renovate Nursing dorms and

bathrooms. This is a rolling fund that will be usable next year.

The minutes were approved after this clarification.

NEW BUSINESS

1. Delivery of New IT Equipments

Robert mentioned we are waiting for the manifest from CompUSA listing all goods inside the container before they can be released.

OLD BUSINESS

1. Accreditation Assistance Grant

- A. Hilda Heine will be helping SCSD with their report to WASC
- B. Dr. Leslie Purdy has been contacted to help with Program Review, institutional effectiveness measures and other areas.
- C. Dr. Bill Piland is asked to review the overall report and also program review.
- D. Mark Heath will be helping out Raffy with the financial planning and physical planning as well.

2. Master Plan and Program Review Timeline

It was agreed that all program reviews be in 1st draft forms by the 7th of

October. It was further agreed that all program reviews and report be in final draft and ready on the 11th in order for the Board of Regents to review everything on their October 18th meeting. A compilation-of-all-efforts meeting will be held on Thursday the 7th from 1-4 PM at the CMI Main Conference Room. **(Since their will be a power outage then, maybe we need to reschedule or change venue.)**

President Schmidt welcomed new members of the Executive Council and they are Dr. Troy McGrath (Dean of Academic Affairs) and Mr. Barry Rilang (SBA President).

3. Curriculum Committee Policies and Academic Program Review

2 documents (entitled as the above heading) were passed at the last EC meeting to be reviewed and approved at this meeting. **Chris Spellman emanated the motion to approve and Jane second him. Then the documents were unanimously approved.**

4. School Minder Update

Problems still exist and a more hands-on assistance will be needed and indeed delivered to resolve this problem.

The EC Meeting adjourned around 2:50pm.