



## *College of the Marshall Islands*

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### **EXECUTIVE COUNCIL**

**To: Executive Council Members:**

Dr. Troy McGrath – Interim President and Dean of AA  
Richard Bruce – Dean of SCSD  
Diane Myazoe – Dean of CRE  
Raffy Nayon – Comptroller  
Jane Sam – Personnel Director  
Ira Hecht – R&P Director  
Chris Spellman – Faculty Senate President & Associate Dean of AA  
David Kupferman – Assistant Dean of AA  
Seyoum Teshome – R&P Associate Director  
Tim Owens – R&P Assistant Director  
Tony Prout – Physical Plant Director  
Stan McSwain – Assistant Physical Plant Director  
Robert Prescott – IT Director  
Damien Capelle – Staff Senate President  
Don Hess – Standing Committee Chairperson  
Barry Rilang – SBA President

**From:** Francis Carlos Domnick, CAO

**Date:** March 31, 2005

**Re:** Minutes of 03/23/05 EC Meeting

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The Executive Council of the College of the Marshall Islands convened at 1:00 p.m. on March 23, 2005.

**EC Members present:** Dr. Troy McGrath, Carlos Domnick, Richard Bruce, Diane Myazoe, Raffy Nayon, Jane Sam, Chris Spellman, David

Kupferman, Seyoum Teshome, Robert Prescott, Damien Capelle, and Don Hess.

**Absent:** Ira Hecht, Tim Owens, Tony Prout, Stan McSwain, and Barry Rilang.

**Guests:** None

## **Approval of March 9, 2005 Minutes:**

The only correction to the minutes was that Mrs. Sam was not elected as Foundation Day Chairperson but rather that the Staff and Faculty senates would jointly organize event. The minutes were unanimously approved after the corrections were made.

## **OLD BUSINESS:**

### **1. School Minder Update**

Mr. Teshome gave a progress report. They are now working on Summer 2003 students. Mr. Prescott informed the Council that efforts are being made to organize the files more. Filing cabinets are being labeled and there will be a log sheet for those wanting to view the files.

### **2. Progress Report**

Dr. McGrath informed the Council that CMI's progress report to WASC, which was due yesterday, was given to the CMI Task Force for their review and inputs. Dr. McGrath explained that more time could have been spent on the report but the WASC teams' constant schedule changes really made it difficult. The WASC team understands this. Dr. McGrath went on to report on developments made to eliminate the eligibility requirements. There is a new law that eliminates the Nitijela members and high government officials to serve as members of the Board of Regents. Government has done its part to ensure the timely allocations of funding. CMI has paid off its debt to the US Department of Education. CMI has \$1 Million for Capital Improvement projects. 10% of our budget (\$300,000) which comes as the Compact Supplemental Education Grant is still a problem. However, RMI Chief Secretary, Robert Muller, has promised that Government will make sure CMI gets its \$3 Million. In other words, this will be worked out one way or another. Dr. McGrath also pointed that without US federal funding to continue the GED program, CMI will operate the program at a loss. However, Mr. Muller has promised that government will look into providing CMI additional funding to cover the program until next year.

Dr. McGrath stressed the need to work harder on the database, School Minder, to get CMI fully updated on student records. CMI will hire a very qualified Director of Research and

Planning to get that department revived and functioning.

Dr. McGrath mentioned that changes will have to be made in light of responses from the community and student focus group sessions.

Regarding presidential search, Dr. McGrath mentioned that the committee responsible has submitted potential candidates to the professional hiring firm, Dunhill & Associates, in Hawaii for their input and research on the candidates. Candidates will also be drawn up from Dunhill & Associates so the work is still cut out for all involved. The final 3 or 2 candidates will probably come to Majuro so faculty, staff, and students will have a chance to meet them.

Dr. McGrath informed the Council that CMI has three new Board members and they are Fr. Rich McAuliff, S.J., Saane Aho, and Kenneth Kedi. At the last board meeting, Ms. Sandy Dismas was elected chair, Mr. Roberts and Mr. Shoniber still hold their positions.

There will be a Facilities Planning Group (FPG) that will be working closely with the Pacific Business Center (PBC) team that will be coming to CMI to assess the facilities and develop our Facilities Master Plan. The PBC team will be coming within April and will be staying 3-4 weeks to work on the Facilities Master Plan. Mr. Bruce requested that students ought to have a representative on the FPG but Dr. McGrath responded that students need to show up to committee meetings. Dr. McGrath proposed that the Arrak Campus ought to be developed more so it can be used as a retreat locale for CMI. It can also be used as housing for incoming exchange students.

## **NEW BUSINESS:**

### **1. Preparation for WASC Visit**

Dr. McGrath encouraged the Council to keep a positive image. This visit is not a time to exercise personal agenda, but a time to focus on the good things. He stated that in general, the College is moving forward very quickly. CMI should receive a report 3-4 weeks after the visit.

## 2. Others

Dr. McGrath informed that Carroll College in Montana has sent CMI an MoU to start work on articulation agreements. This is one of the top 5/6 colleges in that region. They can offer summer studies for our students, some of our staffs can attend their associate/bachelor degree programs. CMI can also open the doors for Carroll College students to come and attend a summer of our Marine Science Program. Their website is as follows: [www.carrollcollegemontana.edu](http://www.carrollcollegemontana.edu).

Mrs. Sam thanked everyone who have worked tirelessly to prepare for the WASC visit. She thanked Mr. Kupferman and others who worked on the Progress Report. Dr. McGrath mentioned that there will be less to do next time, more participation involved. Dr. McGrath hoped to up the ladder to probation.

Ms. Myazoe informed the Council that if anyone has information they want to share to the public, they are always welcome to utilize the CMI Radio being broadcasted every Thursday evenings.

Mr. Teshome voiced again the need for a central collection for survey responses.

Regarding Foundation Day, Mr. Spellman informed the Council that the faculty was asked if they have any interest to work on Foundation Day and there were no responses yet. He mentioned that Mrs. Hess and Ms Auken are planning for a Spring Festival of Arts. Mr. Capelle mentioned that they will do BBQ fundraising.

The EC Meeting adjourned at 2:35 pm.