

Executive Council

COLLEGE OF THE MARSHALL ISLANDS
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To: Executive Council Members: Wayne Schmidt, President
Valerie Pierce, Dean of Academic Affairs
Richard Bruce, Dean of Student Services
Ira Hecht, Director of Research & Planning
Diane Myazoe, Dean of Cooperative Research and Extension
Tony Prout, Acting Dean of Kwajalein Campus
Raffy Nayon, Comptroller
Jane Sam, Personnel Director
Jonathon Cassel, Director of Academics, Kwajalein Campus
Seyoum Teshome, Faculty Senate President
Aluka Rakin, Staff Senate President
Heralds Lemari, Student Body Association President

From: Cheryl Jorban, Executive Assistant to the President

Re: Minutes of 4/23/03 EC Meeting

The Executive met at 3:00 p.m. on Wednesday, April 23, 2003.

EC Members present: Wayne Schmidt, Valerie Pierce, Richard Bruce, Raffy Nayon, Ira Hecht, Jane Sam, Seyoum Teshome, Aluka Rakin, and Cheryl Jorban

Absent: Diane Myazoe (off-island), Heralds Lemari, Tony Prout (on Kwajalein), Jonathon Cassel (unable to reach via telephone)

The meeting began with a period of silent reflection.

Approval of Minutes

The minutes of the meeting on April 9, 2003, with one typographical error corrected on page 2--"for" instead of "fro", were unanimously approved by the EC members.

OLD BUSINESS:

Reorganization Chart:

Copies of the revised reorganization chart were distributed to EC members, with two changes noted as a result of the CMI Board of Regents meeting on Wednesday, April 16, 2003.

- a. The BOR suggested that a separate English Department be created under Academic Affairs, which would include both developmental and

credit level English. Discussion ensued among the EC members as to the pros and cons of this change. It was decided by EC that faculty concerns and comments would be solicited at the faculty meeting on Thursday, April 24, and that Valerie would relay those comments and concerns to the Board through Wayne. Faculty can also direct their comments or concerns through their BOR representative, Don Hess.

- b. The second change recommended by the Board was the change in title of Cheryl's position from Executive Assistant to the President to Chief Administrative Officer. Advertisement for this position will be in this week's Journal.

Wayne encouraged EC members to give him any feedback or comments on the reorganization chart prior to the next Board meeting, which will be on Tuesday, April 29.

Reminder of Reports/Documents Due by May 1

EC members were reminded of the following reports which need to be turned in to Wayne prior to May 1:

1. Planning sheets from each group at CPR, or some report which indicates the decisions made for each of the groups and the plans discussed.

2. Bulleted list of core accomplishments completed since our self-study report.
3. Documents or drafts of documents that support any and all tasks completed or in the process of being completed.

Wayne indicated that he expects the appendix to be very large for the report to WASC.

Others:

Wayne told the EC that Randy Edwards has accepted the position of Director of IT. He is expected to arrive in Majuro in mid-June.

Wayne also complimented the EC members and task force chairs/co-chairs on a great job at CPR. He indicated that he has received positive feedback from many participants. Valerie also expressed appreciation to our Board of Regents for their participation at CPR.

The EC meeting adjourned at 3:50 p.m.