



College of the Marshall Islands

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EXECUTIVE COUNCIL

To: Executive Council Members:

Dr. Troy McGrath, Acting President and
Dean of Academic Affairs
Richard Bruce, Dean of Student Services
Diane Myazoe, Dean of CRE
Christopher Spellman, Faculty Senate President
Aluka Rakin, Staff Senate President
Raffy Nayon, Comptroller
Ira Hecht, Director of Research and Planning
Jane Taafaki Sam, Personnel Director
Robert Prescott, IT Director
Tony Prout, Physical Plant Director
Don Hess, Standing Committee Chairperson
David DeBrum, Standing Committee Chairperson
Barry Rilang, SBA President

From:

Francis Carlos Domnick, CAO

Date:

January 26, 2005

Re:

Minutes of 01/19/05 EC Meeting

The Executive Council of the College of the Marshall Islands convened at 2:20pm on 19 January 2005, at the Office of the CMI President.

EC Members Present: Acting-President Troy McGrath, Carlos Domnick, Richard Bruce, Diane Myazoe, Raffy Nayon, Chris Spellman, Aluka Rakin, Ira Hecht, Don Hess, and Barry Rilang.

Absent: Jane Sam (on maternity leave), Tony Prout, David DeBrum, and Robert Prescott.

Guest in Attendance: Jacinta Samuel

Silent reflection and/or prayer taken off the agenda.

Approval of Minutes:

Don Hess' name was not on the present/absent list so it was added to the absent list. After this correction, Mr. Ira

Hecht moved to approve the minutes. Mr. Chris Spellman voiced a second. The minutes were unanimously approved.

OLD BUSINESS

1. Update from Accreditation Commission Meeting

Acting-President McGrath informed the Council that the CMI delegation was only given ten (10) minutes to give its presentation. Dr. Barbara Beno warned the delegation that the Commission generally do not extend probation more than 2 years but if CMI can impress or present a strong case showing concrete progress towards fully meeting WASC requirements, then there is a possibility for an extension of the probationary period. Acting-President McGrath mentioned that the CMI team was armed with letters, Nitijela Bill, other documents proving a concerted effort toward supporting the College and meeting WASC requirements. He also mentioned that Minister Kendall informed the Council about his imminent resignation from the CMI Board of Regents. Acting-President McGrath informed the Commission that a top-notch consultant, Dr. Donald Lombardi, will be assisting CMI with its overall Master Plan. Acting-President McGrath informed the Council that CMI needs to do a better job of handling the grants that come to the College. Student Services and Research & Planning need to collaborate more to come up with statistics and data that could be used for the College's benefits. Acting-President McGrath said Dr. Lombardi will help with the linkages.

Acting-President McGrath also mentioned that he will be interim president until October 1, 2005, when CMI should have in place a president for the College. The Accreditation Commission was a bit concerned about Dr. McGrath taking on the interim president position along with the dean of academic affairs. Dr. McGrath

presented a solution where assistant deans will be placed on each of the divisions. The Commission was agreeable to this solution. Acting-President McGrath will take on the interim president role as well as working on the adoption of CMI by another university or college. Couple of the interested universities/colleges are University of Southern Mississippi and Occidental College in California. There is another possibility of working with the Pacific Islands Studies Centre to integrate some of our programs with their programs.

Acting-President McGrath also talked about Dr. Wayne Schmidt's situation. The CMI Board of Regents are deliberating on this and a resolution is forthcoming.

2. Registration Spring 2005

Dean Richard Bruce informed the Council that we have 607 students registered in our system.

Acting-President McGrath informed the Council that CMI is having problems trying to fulfill Teacher Quality Grant requirements. CMI is supposed to graduate 50 teachers a year but so far we are lacking the sufficient numbers.

Acting-President McGrath also informed the Council that the CMI Board of Regents want a moratorium on conferences, travels, etc. due to unsubstantial performances from each departments.

3. Pell Update on payments for Fall 2004

Mr. Bruce yield the floor to the Director of Financial Aid, Mrs. Jacinta Samuel, to report on the Pell update. Mrs. Samuel mentioned that CMI has not received any money yet from Pell. Information should be forthcoming on Monday 24 January 2005. Mrs. Samuel also mentioned that information for 151 Regular students along with 200 GED

students will be ready for submission in 2 weeks or by February 1, 2005.

4. Integration of new standards into the Spring 2005 semester

Mr. Ira Hecht informed the Council that as soon as we are reaccredited, we will then start integrating the new standards.

5. Institutional research planning

Mr. Hecht informed the Council that he met with Dr. Karen Nulton and the problem is with not having the right information on CMI student information system (School Minder). Mr. Hecht was asked by Acting-President McGrath to work with Dr. Nulton on a plan.

6. Student Internet & Computer Access

Mr. Hecht informed the Council that once the Student Recreational Computer Lab has a monitor or work study student to monitor the lab, then that computer lab will be given Internet capabilities.

NEW BUSINESS

1. Update on SEG Grant

Mr. Raffy Nayon informed the Council that the grant has not been given to RMI. There needs to be a proposal from CMI justifying how the money is going to be used. The money cannot be used for salary, housing, etc. One of the justifications that emanated from the brainstorming session was salary for the

developmental teachers. Separate their salary from CMI's budget and pay them with the SEG Grant.

2. IT policy on 30 users of NTA dedicated lines

Mr. Hecht informed the Council that the IT Director will be enforcing the policy on the 30 users on the NTA dedicated line. A list of approved users has been drawn up and will be strictly followed.

3. IT Drivers License Moodle

This agenda item was postponed until next meeting when Mr. Robert Prescott will be present.

4. Seyoum Teshome's Grant

This agenda item was postponed until next meeting when all information are gathered.

5. Others

Mr. Bruce informed the Council that all the students that were at Arrak campus last semester are now located at the main campus.

Prior to closing, it was agreed that EC meetings be pushed up 30 minutes to 1:30pm to accommodate certain members of the Executive Council.

The EC Meeting adjourned at 3:00pm.