



College of the Marshall Islands

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EXECUTIVE COUNCIL

To: Executive Council Members:

Dr. Troy McGrath – Interim President and Dean of AA
Richard Bruce – Dean of SCSD
Diane Myazoe – Dean of CRE
Raffy Nayon – Comptroller
Jane Sam – Personnel Director
Chris Spellman – Faculty Senate President & Associate Dean of AA
David Kupferman – Assistant Dean of AA
Seyoum Teshome – R&P Associate Director
Tim Owens – R&P Assistant Director
Tony Prout – Physical Plant Director
Jim Hicklin – Director of Upward bound
Stan McSwain – Assistant Physical Plant Director
Robert Prescott – IT Director
Damien Capelle – Staff Senate President
Don Hess – Standing Committee Chairperson
Barry Rilang – SBA President

From: Francis Carlos Domnick, CAO

Date: May 18, 2005

Re: Minutes of 05/13/05 EC Meeting

The Executive Council of the College of the Marshall Islands convened at 2:30 p.m. on May 13, 2005.

EC Members present: Dr. Troy McGrath, Carlos Domnick, Richard Bruce, Diane Myazoe, Raffy Nayon, Jane Sam, Chris Spellman, David

Kupferman, Stan McSwain, Robert Prescott, and Lilly Michael (in place of Damien Capelle).

Absent: Seyoum Teshome, Tim Owens, Tony Prout, Jim Hicklin, Don Hess and Barry Rilang.

Guests: None

Approval of March 31, 2005, and April 6, 2005, Minutes:

The minutes were not discussed at this meeting.

Old Business

1. WASC Report and Correction of Facts

Dr. McGrath informed the Council that Dr. Barbara Beno called and mentioned that she is pleased with the Correction of Facts that CMI proposed to the WASC's March Site Team Report. Dr. Beno also mentioned that she will meet with the team and go over CMI's Correction of Facts.

2. Renewal Contract Policy Proposal

Dr. McGrath questioned why the proposal makes everything happen at the same day. Other proposals from the Council includes a reexamination of the probationary period. Dr. McGrath mentioned that this our final proposal will have to go through 1st and 2nd reading of the Board for final approval. Mrs. Sam brought up a question/concern from WASC team asking why should an employee reapply for the job he/she currently occupies.

New Business

1. Security Issues

Mr. Bruce informed the Council about a fighting incident that took place on campus between a dorm student and a resident of the neighborhood. Mr. Bruce proposed that there should be more security guards at the night shift and weekends. Dr. McGrath agreed that this matter should be resolved expeditiously.

2. Request from Marshallese Adjunct Instructors for Office Space

Mr. Domnick brought forward a request from the Marshallese Adjunct Instructors. The instructors are requesting an office space of reasonable size that can accommodate the four/five of them. Dr. McGrath agreed that this is a reasonable request and the office space should be made available for this summer session.

3. MD&A

Mr. Nayon informed the Council that he received another report from the auditors. The latest report (2003-2004) shows significant improvement from the previous year's (2002-2003) report. He further mentioned that we have been able to reduce our deficit from \$307,387 to \$25,000. Mr. Nayon concluded that the outlook is much better than last year.

Dr. McGrath informed the Council that he along with several members of the Board met with President Note and Minister Kendall. Government allotment to CMI should be up to date by the end of today. Half a million has been promised that it is on its way. CMI should be getting an additional \$165,000 from the Ministry of Education to run the Adult Education Program to the end of the year. The Adult Education program will be moved to the MIHS campus. Dr. McGrath informed the Council that he received confirmation from Minister Kendall that the Education Dormitory absolutely belongs to CMI and we have full control over it.

4. Allotment to Schools our children are attending

Ms. Michael brought forward a request from the staff senate that CMI allows allotment to be offered to Assumption Schools as many of the staffs have children attending Assumption. Mr. Nayon responded that the accounting system is limited to incorporate this request. Dr. McGrath cautioned that CMI should not involve in these type of businesses as it may involve CMI becoming a party to unwanted situations. It was recommended that Assumption negotiates this initiative with the Bank.

5. Orientation with BOR

Mr. Domnick informed the Council that Mr. Kenneth Kedi, a new member of the Board, would like to have an orientation with faculty and staff. Dr. McGrath agreed to the idea and they need to get a tour of the campus. Mr. Kupferman advised that this orientation not be used as a time to vent some of the problems we are having.

6. Others

Dr. McGrath informed the Council that Government has allowed us to have our Graduation in front of the Capitol building. Mr.

Bruce interjected saying that there is a graduation committee formed amongst the graduating students and they make the final decision regarding graduation. The graduation committee wants to have the Graduation take place at MIHS Gymnasium for logistical reasons. The committee will also request Ambassador Greta Morris to be the guest speaker. Dr. McGrath said he will ask the Ambassador but no guarantees that she will accept the invitation.

Mr. Domnick proposed if we can initiate direct deposit to employees bank account instead of the manual paychecks. Mr. Nayon responded that our accounting system can allow this but this has to be approved by the Board first.

Dr. McGrath mentioned that there will be a freeze for off-island hires until we get a better understanding of our accreditation situation. He continued that in the event of CMi probation, it

might be better to ask the Board to hire locals for six-month contracts.

The Summer School schedule is done.

Regarding the Contingency Plan, Dr. McGrath informed the Council that if we lose our accreditation, CMI can appeal. If the Commission is willing to entertain our appeal, then this appeal process should take about three months. In that scenario, we can ask Palau Community College or Parks university to adopt CMI and help us regain accreditation. The RMI Government will fund us regardless of our losing accreditation. During the appeal process, CMI will still be eligible for U.S. federal grants. Ms. Myazoe commented that CMI is paying lease of Arrak for Land Grant. In the event of CMI losing accreditation, there is a possibility that Land Grant might move to downtown campus.

The EC Meeting adjourned at 3:30 pm.