



College of the Marshall Islands

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EXECUTIVE COUNCIL

To: Executive Council Members: Dr. Troy McGrath, Interim President and Dean of Academic Affairs
Richard Bruce, Dean of Student Services
Diane Myazoe, Dean of CRE
Raffy Nayon, Comptroller
Jane Taafaki Sam, Personnel Director
Tony Prout, Physical Plant Director
Ira Hecht, Director of Research and Planning
Robert Prescott, IT Director
Christopher Spellman, Faculty Senate President
Damien Capelle, Staff Senate President
Don Hess, Standing Committee Chairperson
Barry Rilang, SBA President

From: Francis Carlos Domnick, CAO

Date: February 28, 2005

Re: Minutes of 02/02/05 EC Meeting

The Executive Council of the College of the Marshall Islands convened at 1:35pm on 2 February 2005, at the Office of the CMI President.

EC Members Present: Interim President Troy McGrath, Carlos Domnick, Richard Bruce, Diane Myazoe, Raffy Nayon, Chris Spellman, Aluka Rakin, Ira Hecht, Tony Prout, Robert Prescott, Don Hess, Barry Rilang, and Kimiko Keju (in place of Jane Sam).

Absent: Jane Sam (on maternity leave) and David DeBrum

Guest in Attendance: Ebeye Club President and Vice-President

Correction to minutes – Seyoum's grant should read 2/3's not 1/3
Lines to SBA should read on no lines but one single line (CAT 5)

Motion to approve the minutes as corrected by Don
Seconded by Chris. Motion approved

Old Business

1. News from Accreditation Commission –

Dr. McGrath spoke with Barbara Beno and will meet with her on Friday. Went through the report. E mail copies and find out exactly what they want us to do. We should get the revised team report sometime tonight. Placed on extended show cause for another six months. March 15 is deadline for new report. Team to visit first week of April. Troy off island the second week of April for two weeks. The following is the report from ACCJC:

Governing Board and Presidential job search – urging the Board to have professional outfit do the first screening of applicants.

Administrative Capacity – same problems
Student Services – need to have records in place from 1996

Dr. Lombardi will be here February 28th to work on the Master Plan

Progress must be made on all other requirements – revisit as to where we are

We will get the RMI money this week

2. Allowed NTA Users List –

Rob passed out list showing who needs internet access. Not cast in stone. If you feel you need to have access, write a proposal to Rob. We have limited number of users. Peacesat? – used for activities relevant to mission of institute. There is a memo explaining the policy

3. Room 200 Usage –

Tim to provide student observer – M W F – 7 – 9 P.M. SBA told it is student's responsibility – will be cut off if abused

4. IT Driver's License –

It is ready. Science department to be first ones to pilot it. Set up through Moodle

New Business

1. Back-up Generator Arrak –

Are there any plans to fix it? Tony recognizes that the generator has deteriorated. Community wants to buy it. Tony will look at it and see if it is fixable

2. Internet Access –

Damien wants to know why he is not allowed Internet access. He stated he needs to inform staff through email and to research on program review. There is a computer in Student Services that has access and other areas of CMI have Internet access. There is no justification for 100% access at this time. He needs to document usage and present a proposal to IT. Does Peacesat reach SBA offices? – only one strand of CAT 5 – not adequate band width to provide Internet access. Also the fate of the building is unknown.

3. Main Conference Room Usage – Print schedule and put on conference room door for scheduling purposes.

Other Business

1. Raffy will be acting President while Troy is away
2. DOI people here – BECA not approved for design of school. Suggest Pacific Business Center in Hawaii. Troy to contact them. They will send a team out and assess. The cost is approximately \$15,000 and DOI will pay for it.
3. Room 106 key – need extra keys made so that it is always available. Get key from faculty member. Rooms that need extra keys to be signed out. Security needs to know also
4. Evaluation forms – tried to get out ahead of time. When get forms – please do it ASAP and return
5. Administrator's on new pay schedule – want it revisited for step increases, etc.- It has been brought up to the Board and they will look at it.

