COURSE OUTLINE

CIP No 42.1601

SOC 240
Alpha Number

Counseling Techniques and Placement
Course Title

Course Description
Provides a series of structured lessons on cultural competency in counseling. Training seminars offering counseling techniques are conducted in conjunction with supervised field placement in a counseling setting.

Course prepared by: Michael Jenkins
March 2000

<table>
<thead>
<tr>
<th>Hours per Week</th>
<th>Number of Weeks</th>
<th>Total Hours</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>Lecture</td>
<td>4</td>
<td>2</td>
<td>8</td>
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<tr>
<td>Laboratory</td>
<td></td>
<td></td>
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<tr>
<td>Field work</td>
<td>3</td>
<td>14</td>
<td>42</td>
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<tr>
<td>Seminar</td>
<td>1</td>
<td>14</td>
<td>14</td>
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</tbody>
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Total Credit Hours: 3

Purpose of Course: Degree Requirement

- Degree Elective
- Certification
- Developmental
- Other

Prerequisite(s)
SOC 210

Mary Van Carverk
Signature, Curriculum & Assessment Committee Chairperson
1-4-2012

Kathy Linflo
Signature, Dean of Academic Affairs
1-4-2012

Vice President for Academic and Student Affairs
1/5/11

Last Date reviewed or revised: January 2009
I. Counseling Techniques and Placement
   Course Title

II. Course Objectives

A. General Outcomes

   Students who complete this course will:
   
   1. Understand elements involved in cultural competencies (LA 2)
   2. Identify core counseling areas and counseling techniques (LA 1)
      (LA 2)
   3. Demonstrate counseling techniques, case documentation and case presentation in real
      work situations. (LA 3)

B. Student Learning Outcomes

   Upon completion of this course, the student will be able to:
   
   1. Apply cultural competencies
      a. Use culturally appropriate counseling strategies and procedures
      b. Participate in agency meetings related to local counseling issues
   2. Identify core counseling areas and practice counseling techniques
      a. Demonstrate proficiency in the following basic counseling skills: information
         dissemination, assessment, intervention, supportive follow-up, and referral
      b. Define and recognize issues of confidentiality and client respect
   3. Apply basic counseling skills in a supervised placement
      a. Demonstrate various counseling techniques with supervision
      b. Demonstrate appropriate case documentation
      c. Conduct a case presentation

III. Course Content

   This course introduces students to a variety of counseling settings and offers direct practice
   in counseling techniques and methodologies.

   1. Role and function of culture in regard to counseling
   2. Core counseling areas
      a. Confidentiality and client respect
      b. Assessment
      c. Referral
      d. Follow-up
      e. Case documentation
      f. Prevention
      g. Intervention
      h. Treatment
   3. Placement in supervised counseling settings

IV. Methods of instruction

   1. Lecture
   2. Whole group and small group discussions
   3. Role play workshops
   4. Job placement and supervision
   5. Readings and writing assignments
   6. Demonstrations and presentations
   7. Audio-visual presentations
V. Equipment and Materials

1. Audio-visual equipment

VI. Suggested Methods of Evaluation

1. Tests
2. Writing projects
3. Case documentations
4. Group and individual oral presentations, case presentations
5. Checklist of student skills

Letter grades will be assigned per CMI Grading System.